March 27, 2018 Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on March 27, 2018, at 4:00 p.m., at the airport site with Chairman Richard Webre presiding. The following members were present, Jared Amato, Cynthia Stafford, Roger Keese, Charles Ketchen, Rydell Malancon, and Jeff Gaudin.
2. Others attending included Jeff Sumner, Patrick McGee, and Janet Gonzales.
3. A motion and second were made by Jeff Gaudin and Jared Amato respectively to accept the February 27, 2017 Regular Meeting Minutes as printed. The motion carried unanimously.
4. Roger Keese presented the financial report.
   1. After review of the credit card bill a motion and second were made by Cynthia Stafford and Rydell Malancon respectively to pay the credit card bill $978.71. The motion carried unanimously.
   2. A motion and second were made by Jared Amato and Cynthia Stafford to accept the finance report. The motion was carried unanimously.
5. Jeff Sumner gave the engineer’s report.
   1. A resolution and second were made by Charles Ketchen and Jared Amato to authorize the Chairman to sign a Sponsor State Agreement up to 2.5 Million dollars for the South the construction of Phase 1 South Apron Expansion project. The Resolution was adopted with all in favor.
   2. A motion and second were made by Cynthia Stafford and Jeff Gaudin to authorize the chairman to sign an Engineering Service Agreement with PEC for the Master Plan update in accordance with the Master Services Agreement pending legal counsel review and an independent fee analysis. The motion carried unanimously.
6. A motion and second were made by Roger Keese and Jeff Gaudin respectively to add an Executive Session to discuss personnel issues to the agenda. The motion carried.
7. A motion and second were made by Jeff Gaudin and Jared Amato respectively to go into executive session. The motion carried unanimously.
8. A motion and second were made by Jeff Gaudin and Cynthia Stafford respectively to reconvene the regular meeting. The motion carried unanimously.
9. Janet Gonzales gave the airport manager’s report.
10. Chairman Webre reported that the Military GPU would not meet our needs, that he had worked on the alternator for the tug and that he has facilitated the donation of a pickup truck from Ascension Parish Department of Public Works.
11. The next meeting is scheduled for April 24, 2018 at 4:00 pm.
12. A motion and second were made by Jared Amato and Roger Keese respectively to adjourn the meeting. The motion carried unanimously.